

APPENDIX E-046 V

INACTIVE ITEM REVIEW NOTIFICATION VIOLATIONS

1. INPUT DOCUMENT

Appendix B-46, Inactive Item Review Notification, DIC CZR/CZF.

2. INPUT TO PROCEDURE DECISION CHARTS

DIIP Monthend Processes.

3. PURPOSE, CONTENTS, AND RESPONSIBILITIES

This appendix is applicable to chapter 50 and provides instructions for the research, correction and reentry of Inactive Item Review Notifications (IIRNs) rejected from computer processing. The reasons for the rejection are listed below by the Violation Reason Code (VRC). The DSC designated DIIP Monitor in the Directorate of Supply Operations (DSO) is responsible for processing all the VRCs described herein.

VIOLATION
REASON CODE

DEFINITION

AC	RIC to is invalid, blank, or unmatched.
AE	Advice Code invalid or blank.
AY	NSN invalid, blank, or unmatched.
DU	Materiel Managers Activity Code invalid.
PU	Input does not match Inactive Item Review History File.
SC	IIRN does not match valid record.
T7	No record in the SCF.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VIOLATION REASON CODE AC.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AC indicates that pos. 4 of the input document is other than A, B, N, F, M, S, or H.

(2) PROCESSING/RESEARCH REQUIRED

(a) Review the Suspense Report on Inactive Item Review, appendix F-150, to determine if an IIRN was output to the Reviewing Activity, represented by the CAC in pos. 48-49, for the NSN in pos. 8-20.

(b) If the CAC and NSN on the IIRN match a record on the appendix F-150, contact the Reviewing Activity by telephone or teletype.

1. Advise the Reviewing Activity of the data on the input transaction that is in error. Request that the Reviewing Activity verify the data and provide the correct RIC. Also, advise that if the correct data is not provided, the transaction will not be processed and automatic deletion will occur in August.

2. Upon receipt of the reply, annotate the correct RIC in pos. 4-6 and reenter the transaction in accordance with paragraph 5.

(c) If the CAC and NSN on the IIRN do not match a record on the appendix F-150, contact the Reviewing Activity by telephone or teletype and advise that the data on the input transaction is in error. Advise the Reviewing Activity that the transaction in error will not be processed since an IIRN had not been referred and a reply is not required.

b. VIOLATION REASON CODE AE.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AE indicates that the Advice Code in pos. 65-66 of the input document is other than RE (Retain) or DL (Delete).

(2) PROCESSING/RESEARCH REQUIRED

(a) Contact the appropriate Reviewing Activity by telephone or teletype. The Reviewing Activity is identified by the Catalog Activity Code (CAC) in pos. 48-49 of the input transaction.

(b) Advise the Reviewing Activity of the data in error on the input transaction. Request that the Reviewing Activity verify the data and provide the correct Advice Code. Also, advise that if correct data is not provided, the transaction will not be processed and automatic deletion will occur in August.

(c) Upon receipt of reply, annotate the corresponding RE (Retain) or DL (Delete) decision in pos. 65-66 and reenter the transaction in accordance with paragraph 5.

c. VIOLATION REASON CODE AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AY indicates that the NSN in pos. 8-20 of the input transaction contained alphas, blanks or invalid characters; or the NSN did not match the NIR or mini-NIR.

(2) PROCESSING/RESEARCH REQUIRED

(a) Research the Suspense Report on Inactive Item Review, appendix F-150, for a potential matching record based upon NSN and Catalog Activity Code (CAC).

(b) If a potential matching NSN can be identified contact the Reviewing Activity by telephone or teletype. The Reviewing Activity is identified by the CAC in pos. 48-49 of the input transaction.

1. Advise the Reviewing Activity of the data in error on the input transaction, and the possible matching NSN identified from the appendix F-150.

2. Request the Reviewing Activity verify the data on the input and provide the correct NSN. Also, advise the Reviewing Activity that if correct data is not provided, the transaction will not be processed and automatic deletion will occur in August.

3. Upon receipt of the reply, annotate the correct NSN in pos. 8-20 and reenter the transaction in accordance with paragraph 5.

(c) If a potential matching NSN cannot be identified, contact the Reviewing Activity and advise of the data in error on the input transaction. Request the activity provide the correct NSN, and advise that if corrected data is not provided the transaction will not be processed and automatic deletion will occur in August.

d. VIOLATION REASON CODE DU.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC DU indicates that the Catalog Activity Code (CAC) of the DSC (Materiel Manager) in pos. 30-31 of the input document is other than AX, CX, CY, KX, KZ, or TX.

(2) PROCESSING/RESEARCH REQUIRED

(a) Determine if the FSC/NSN in pos. 8-20 of the input transaction is managed by the DSC.

(b) If the NSN is managed by the DSC, review the Suspense Report on Inactive Item Review, appendix F-150, to determine if an IIRN was output to the Reviewing Activity, represented by the CAC in pos. 48-49, for the NSN in pos. 8-20.

1. If an IIRN was output to the CAC for this NSN, contact the Reviewing Activity by telephone or teletype.

2. Advise the Reviewing Activity of the data in error on the input transaction. Request the Reviewing Activity verify the data on the reply, and advise if the DSC is the proper activity to receive the reply. Also, advise the Reviewing Activity that if the data is not verified, the transaction in error will not be processed and automatic deletion will occur in August.

3. Upon receipt of the reply, annotate the correct Activity Code in pos. 30-31 and reenter the transaction in accordance with paragraph 5.

4. If no IIRN was output to the CAC for this NSN, contact the Reviewing Activity and advise that the data on the input transaction is in error. Advise the Reviewing Activity that the transaction will not be processed since the NSN in pos. 8-20 was not referred, and a reply is not required.

(c) If the NSN is not managed by the DSC, contact the Reviewing Activity and advise of the data on the input transaction that is in error. Advise the Reviewing Activity that the transaction will not be processed because the NSN in pos. 8-20 of the input transaction is not managed by the receiving DSC.

e. VIOLATION REASON CODE PU.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC PU indicates that the NSN in pos. 8-20 of the input transaction did not match a record in the Inactive Item Review History File.

(2) PROCESSING/RESEARCH REQUIRED

(a) Review the Suspense Report on Inactive Item Review, appendix F-150, to determine if the NSN in pos. 8-20 is under review.

(b) If there is no record on the appendix F-150 for the NSN in pos. 8-20 of the input transaction, query the DLSC TIR to determine if the NSN has been changed.

(c) If the FSC has been changed since the start of the inactive item review process, review the appendix F-150 to determine if the NSN was referred under the previous FSC.

1. If the NSN was referred under the previous FSC, contact the Reviewing Activity identified by the CAC in pos. 48-49 by telephone or teletype.

2. Advise the Reviewing Activity of the data in error on the input transaction, and of the possible NSN correction. Request the Reviewing Activity verify the data on the input transaction and provide concurrence to the FSC correction. Also, advise the Reviewing Activity that if the data is not verified the transaction will not be processed and automatic deletion will occur in August.

3. Upon receipt of the reply, annotate the previous FSC in pos. 8-11 and reenter in accordance with paragraph 5.

(d) If the NSN was not referred and the FSC had not been changed, advise the Reviewing Activity that the transaction in error will not be processed since the NSN had not been referred and a reply is not required.

f. VIOLATION REASON CODE SC.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC SC indicates one of the following error conditions:

(a) The NSN on the input transaction does not match the SCF and the Inactive Item Review Suspense File (IIRSF).

(b) The NSN on the input transaction matched a SCF with an Inactive Item Review Status Code (IIRSC) of P, S or Z; with a Catalog Change Code LL, or RB; or with a SSC/FSSC 8.

(c) Catalog Activity Code (CAC) of the Reviewing Activity in pos. 48-49 on the input transaction does not match the CAC recorded in the IIRSF for this Service/Agency.

(2) PROCESSING/RESEARCH REQUIRED

(a) If the NSN on the input does not match the SCF and the IIRSF:

1. Review the Suspense Report on Inactive Item Review, appendix F-150, for a potential matching NSN.

2. If a potential matching NSN can be identified, contact the Reviewing Activity, identified by the CAC in pos. 48-49, by telephone or teletype.

3. Advise the Reviewing Activity of the data in error on the input transaction, and of the possible NSN correction. Request the Reviewing Activity verify the data on the input transaction and of the possible NSN correction. Also, advise the Reviewing Activity that if the data is not verified the transaction will not be processed and automatic deletion will occur in August.

4. Upon receipt of the reply, annotate the corrected NSN in pos. 8-20 and reenter in accordance with paragraph 5.

5. If a potential matching NSN cannot be identified, contact the Reviewing Activity and advise of the data in error on the input transaction. Request the Reviewing Activity provide the correct NSN, and advise that if corrected data is not provided the transaction will not be processed and automatic deletion will occur in August.

(b) If the SCF IIRSC is P; the Catalog Change Code is LL or RB; or the SSC/FSSC is 8:

1. Review the Suspense Report on Inactive Item Review, appendix F-150, to determine if the NSN had been referred to the CAC in pos. 48-49 of the input transaction.

2. If the NSN had been referred, no further action is required. In August, the IIRSF will be updated to reflect the NSN/CZR has been retained due to a void transaction and no reply was received.

3. If the NSN had not been referred, advise the Reviewing Activity that the transaction in error will not be processed because the NSN had not been referred and a reply is not required.

(c) If the SCF IIRSC is S or Z:

1. Review the Suspense Report on Inactive Item Review, appendix F-150, to determine if the NSN had been referred to the CAC in pos. 48-49.

2. If the NSN had been referred, obtain an Inactive Item Review History File Printout, appendix F-158, by preparing a DIC ZF5 in the format outlined in appendix B-182. If review of the appendix F-158 indicates a reply has been posted, no further action can be taken.

3. If the NSN had been referred and no reply has been posted to the Inactive Item Review History File, review the current status of the NSN and the Status Code on the IIRN reply for possible reinstatement action.

(d) If the CAC on the input does not match the CAC recorded in the IIRSF:

1. Review the Suspense Report on Inactive Item Review, appendix F-150, to determine if an IIRN had been referred to the Service/Activity for this NSN, based upon the data in pos. 4 of the input transaction.

2. If the NSN had been referred, obtain an Inactive Item Review History File Printout, appendix F-158, by preparing a DIC ZF5 in the format outlined in appendix B-182. If review of the appendix F-158 indicates a reply has been posted for the Service/Agency, no further action is required.

3. If the NSN had been referred and no reply has been posted to the Inactive Item Review History File for this Service/Agency, contact the Reviewing Activity for the applicable Service/Agency by telephone or teletype.

4. Advise the Reviewing Activity of the data in error on the input transaction. Request the Reviewing Activity verify the data on the transaction and provide the correct CAC. Also, advise the Reviewing Activity that if the data is not verified and the correct CAC provided, the transaction will not be processed and automatic deletion will occur in August.

5. Upon receipt of the reply, annotate the correct CAC in pos. 48-49 and reenter the transaction in accordance with paragraph 5.

g. VIOLATION REASON CODE T7.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC T7 indicates that the NSN in pos. 8-20 of the input transaction matches a record in the IIRSF but does not match the SCF.

(2) PROCESSING/RESEARCH REQUIRED

(a) Review applicable records to determine if there is a valid reason for no SCF.

(b) If there is a valid reason for there being no SCF for the NSN, no further action is required. The Inactive Item Review Status File has been updated with the reply as indicated on the output transaction.

(c) If review indicates an incompatible condition exists and a SCF should exist, initiate appropriate action to reconcile the incompatible records. Correction and reentry of the transaction is not required because the Inactive Item Review Status File has been updated with the reply as indicated on the output transaction.

5. REENTRY INSTRUCTIONS

a. Review the remaining data elements contained in the violation output to detect any other invalid data and correct as necessary.

b. The reentry method for violations is contingent upon the type of violation output document. This is a local option and is recorded in the Output Routing Code Table, appendix F-20. The following codes are the various options with reentry instructions:

<u>CODE</u>	<u>OUTPUT</u>	<u>REENTRY</u>
1	ZLR - Controlled Violation Listing, Appendix F-122	Using either Violation Listing, Appendix F-122 or Violation/Suspense Control Reentry Document, appendix B-66, enter the corrected data and/or Violation Reentry Code from Appendix A-62, with colored pencil or ink. Submit as prescribed in appendix E-066 P.
3	Uncontrolled Violation Listing, Appendix F-117	Reentry, when required, is accomplished as prescribed in appendix E-346 P.

6. FLOWCHART

Flowchart is not required.